





**Brighton & Hove
City Council**

Policy & Resources Committee

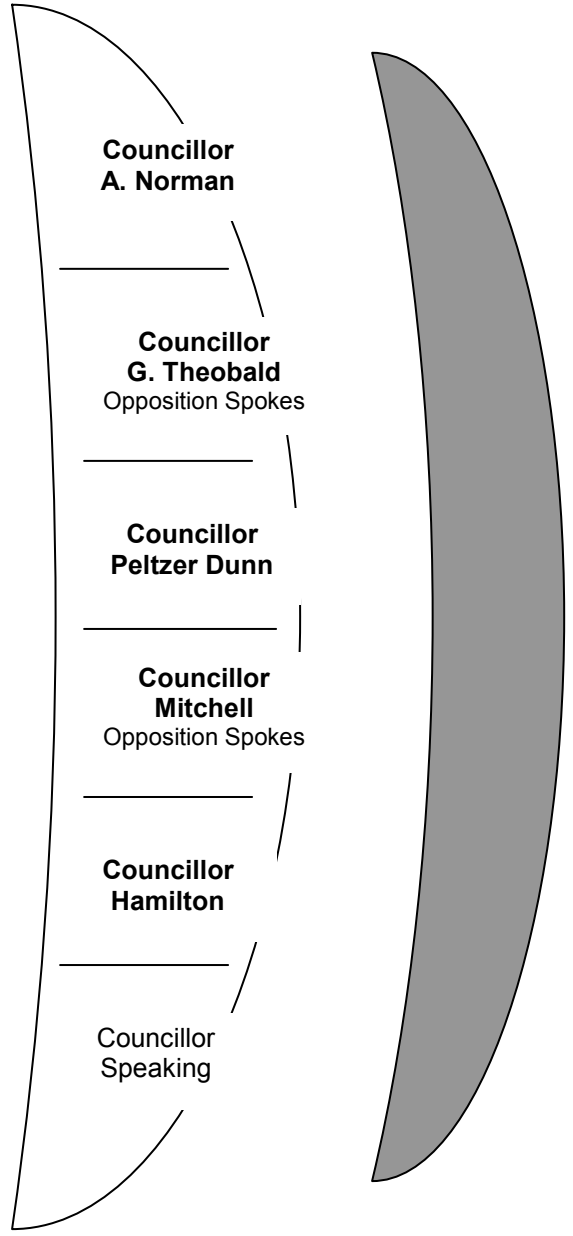
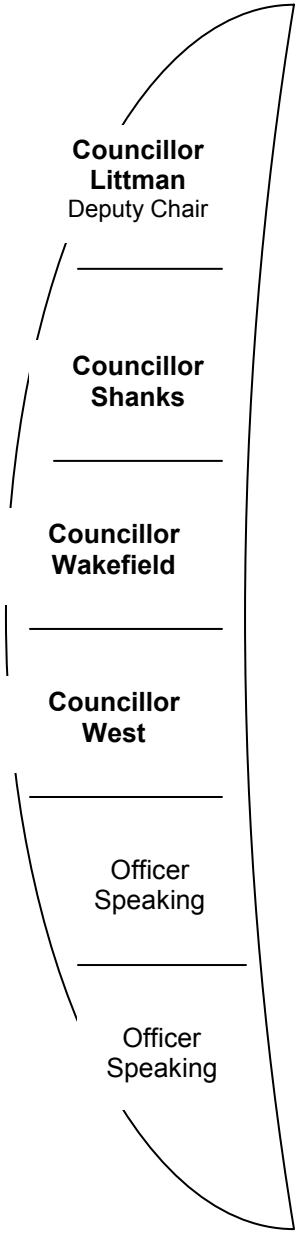
Title:	Policy & Resources Committee
Date:	24 January 2013
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: J Kitcat (Chair), Littman (Deputy Chair), G Theobald (Opposition Spokesperson), Mitchell (Opposition Spokesperson), Hamilton, A Norman, Peltzer Dunn, Shanks, Wakefield and West
Contact:	Mark Wall Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p align="center">FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

Democratic Services: Policy & Resources Committee

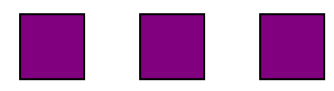
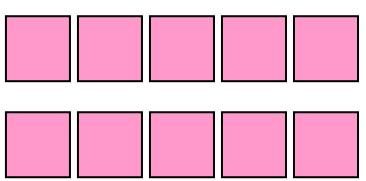
Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Head of Democratic Services
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- Director of Finance
- Interim Lead Culture, Tourism & Leisure
- Interim Director Of Children's Services
- Strategic Director Place
- Director of Adult Services
- Director of Public Health



Public Speaker	Public Speaker
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Public Seating



Press



AGENDA

PROCEDURAL MATTERS

103. PROCEDURAL BUSINESS

- (a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) **Declarations of Interest:**
- (a) Disclosable pecuniary interests not registered on the register of interests;
 - (b) Any other interests required to be registered under the local code;
 - (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

- (d) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

104. MINUTES

1 - 24

To consider the minutes of the meeting held on the 29th November 2012 (copy attached).

Contact Officer: Mark Wall
Ward Affected: All Wards

Tel: 29-1006

105. CHAIR'S COMMUNICATIONS

To receive any communications from the Chair.

106. CALL OVER

- (a) Items (109 – 133) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

GENERAL MATTERS

107. PUBLIC INVOLVEMENT

25 - 26

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or at the meeting itself.
 - (i) To consider a petition concerning Council Tax Benefit Cuts presented at Full Council on the 13th December 2012 by Mr. Paul Moorhouse (as detailed in the report attached);
 - (ii) To consider an e-petition submitted by Ms. Katherine Laux, concerning the need to account for the provision of school places in City Plan (as detailed in the report attached);
 - (iii) To receive any other petitions.
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 17th January 2013.
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 17th January 2013.

108. MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the Full Council or at the meeting itself.

POLICY & RESOURCES COMMITTEE

FINANCIAL MATTERS

109. COUNCIL TAX BASE 2013/14 To Follow

Report of the Director of Finance (copy to follow).

Contact Officer: James Hengeveld

Tel: 29-1242

Ward Affected: All Wards

110. BUSINESS RATES RETENTION FORECAST 2013/14 To Follow

Report of the Director of Finance (copy to follow).

Contact Officer: Mark Ireland

Tel: 29-1240

Ward Affected: All Wards

111. FUTURE OF THE MOBILE LIBRARY SERVICE 27 - 38

Joint report of the Director of Finance and the Interim Lead for Culture, Tourism & Leisure (copy attached).

Contact Officer: Sally McMahon

Tel: 29-6963

Ward Affected: All Wards

112. LIFE EVENTS FEES AND CHARGES 2013/14 39 - 52

Report of the Director of Finance (copy attached).

Contact Officer: Paul Holloway

Tel: 29-2005

Ward Affected: All Wards

STRATEGIC & POLICY MATTERS

113. SUBMISSION CITY PLAN, PART 1 53 - 148

Report of the Strategic Director; Place (copy attached).

Contact Officer: Helen Gregory

Tel: 29-2293

Ward Affected: All Wards

114. COMMUNITY SAFETY, CRIME REDUCTION AND DRUGS STRATEGY 2011-2014 149 - 296

Report of the Director of Public Health (copy attached).

Contact Officer: Linda Beanlands

Tel: 29-1115

Ward Affected: All Wards

115. PAY MODERNISATION To Follow

Report of the Chief Executive (to be circulated).

Contact Officer: Sue Moorman

Tel: 29-3629

Ward Affected: All Wards

POLICY & RESOURCES COMMITTEE

- 116. PUBLIC HEALTH TRANSITION** **297 - 338**
- Report of the Director of Public Health (copy attached).
- Contact Officer:* Peter Wilkinson *Tel:* 01273 296562
Ward Affected: All Wards
- 117. DESIGNATION OF BRIGHTON & HOVE AS A NO-FRACKING ZONE** **339 - 350**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer:* Thurstan Crockett *Tel:* 29-2503
Ward Affected: All Wards
- 118. EUROPEAN COMMISSION COVENANT OF MAYORS ON CLIMATE CHANGE** **351 - 356**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer:* Mita Patel *Tel:* 29-3332
Ward Affected: All Wards
- 119. SHOW US YOU CARE CAMPAIGN** **357 - 366**
- Report of the Director of Adult Services (copy attached).
- Contact Officer:* Philip Letchfield *Tel:* 01273 295078
Ward Affected: All Wards
- REGENERATION & PROPERTY MATTERS**
- 120. ADOPTION OF THE EAST SUSSEX, SOUTH DOWNS AND BRIGHTON & HOVE WASTE AND MINERALS PLAN** **367 - 394**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer:* Steve Tremlett *Tel:* 29-2108
Ward Affected: All Wards
- 121. HOME ENERGY EFFICIENCY INVESTMENT OPTIONS - GREEN DEAL** **395 - 430**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer:* Martin Reid *Tel:* 29-3321
Ward Affected: All Wards
- 122. VOLKS RAILWAY CAPITAL PROJECT** **431 - 438**
- Report of the Interim Lead for Culture, Tourism & Leisure (copy attached).
- Contact Officer:* Toni Manuel *Tel:* 29-0394
Ward Affected: East Brighton

POLICY & RESOURCES COMMITTEE

123. SALTDEAN LIDO - OPTIONS FOR FUTURE OPERATION 439 - 448

Report of the Interim Lead for Culture, Tourism & Leisure (copy attached).

Contact Officer: Ian Shurrock Tel: 29-2084

Ward Affected: Rottingdean Coastal

CONTRACTUAL MATTERS

124. ARTICLE 4 DIRECTION – HOUSES IN MULTIPLE OCCUPATION 449 - 478

Report of the Strategic Director; Place (copy attached).

Contact Officer: Hamish Walke Tel: 29-2337

*Ward Affected: Hanover & Elm Grove;
Hollingdean & Stanmer;
Moulsecoomb & Bevendean;
Queen's Park; St Peter's &
North Laine*

125. CONTRACTUAL ARRANGEMENTS FOR STRENGTHENING THE KING'S ROAD ARCHES 479 - 482

Report of the Strategic Director; Place (copy attached).

Contact Officer: Leon Bellis Tel: 29-4570

Ward Affected: Regency

126. FUNDING FOR ROAD WORKS PERMIT SCHEME BUSINESS CASE 483 - 514

Report of the Strategic Director; Place (copy attached).

Contact Officer: Jeff Elliott Tel: 29-2468

Ward Affected: All Wards

127. DEVELOPMENTS AT CRAVEN VALE 515 - 522

Report of the Director of Adult Social Services (copy attached).

Contact Officer: Jane MacDonald Tel: 29-5038

Ward Affected: All Wards

GENERAL MATTERS

128. SHARED SERVICES REVIEW 523 - 560

Joint report of the Director of Finance and Interim Lead for the Chief Executive's Service (copy attached).

Contact Officer: Tom Hook Tel: 29-1110

Ward Affected: All Wards

POLICY & RESOURCES COMMITTEE

129. HEALTH AND SAFETY ANNUAL SERVICE PLAN 2013/14 **561 - 580**

Report of the Strategic Director; Place (copy attached).

Contact Officer: Roy Pickard

Tel: 29-2145

Ward Affected: All Wards

130. REVIEW OF MEETINGS TIMETABLE 2013/14 **581 - 594**

Report of the Interim Lead for the Chief Executive's Service (copy attached).

Contact Officer: Mark Wall

Tel: 29-1006

Ward Affected: All Wards

131. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 31st January 2013 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on the 21st January 2013 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.

PART TWO

STRATEGIC & POLICY MATTERS

132. PAY MODERNISATION - EXEMPT CATEGORIES 4 AND 5 **To Follow**

Report of the Chief Executive (to be circulated to Members only).

Contact Officer: Sue Moorman

Tel: 29-3629

Ward Affected: All Wards

PROCEDURAL MATTERS

133. PART TWO MINUTES - EXEMPT CATEGORY 3 **595 - 596**

To consider the part two minutes of the meeting held on the 29th November 2012 (circulated to Members only).

Contact Officer: Mark Wall

Tel: 29-1006

Ward Affected: All Wards

134. PART TWO PROCEEDINGS

To consider whether the items listed in Part Two of the agenda and the decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

ACCESS NOTICE

The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.** Please inform staff on Reception if this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

Date of Publication - Wednesday, 16 January 2013